

## Minutes Of Meeting

### ATTENDEES:

Sl. No.	BNRI	UFM	Resident's Group	ION Exchange
1	Mr. Sujit Majumder	Mr. Souvik Sengupta	Mr. Sujit Bhattacharya	Mr. M. N. Ali
2	Mrs. Arpita Dasgupta	Mr. Prasun Das	Mr. Anurag Agarwal	Mr. Ashim Kr. Chowdhury
3		Mr. Sujay Majumder	Mr. Anand Saraf	
4			Mr. Brahmamoy Bose	

**DATE: 14th Jan'2021**

Sl. No.	Concern Areas	Review / Remarks	Action Plan / Commitment	Timeline / Periodicity
1	Mr. Sujit Bhattacharya asked regarding ION Exchange responsibility and how it can be standardize.		Mr. M. N. Ali replied that total overhauling of WTP system and painting is required. Resin replacement order had been done but need to process for the remaining.	With immediate effect.
2	Mr. Brahmamoy Bose asked regarding the process to reduce TDS in treated water.		Mr. M. N. Ali replied that it can be resolved only if RO plant is introduced in Urbana.	With immediate effect.
3	Mr. M. N. Ali requested to paint WTP all Vessels and Pipe lines with epoxy paint to prevent from rust or leakage.		Mr. Brahmamoy Bose advised that, it should be checked by UV thickness machine section wise and make a report in excel. After that this may process accordingly.	With immediate effect.
4	Mr. M. N. Ali requested to clean the SST.		Mr. Sujit Majumder advised Ion Exchange Team to send them a request mail attached with their quotation.	With immediate effect.
5	Mr. Brahmamoy Bose advised to keep clean and close all the windows of underground reservoir tanks.			With immediate effect.
6	Mr. Brahmamoy Bose advised to paint all the windows of underground reservoir tanks along with the structures.			With immediate effect.